



NEIGHBOURHOOD WATCH ASSOCIATION



Minutes of Suffolk NWA Executive Meeting Monday 8th April 2019

Present: Tony Spall - Chairman (TS), Bob Gooch - Treasurer (BG), Mark Lillie - Event Programme (ML), Linda Smith - NW Street Signage (LS), Graham Holmes - Database Manager (GH)

1. Apologies: None - Full attendance

2. Minutes of meeting held 18th January 2019: Agreed.

3. Matters arising/Actions from previous meeting:

- a. Street Signs
LS met with TS to agree next course of action - completed
- b. Communication with Constabulary and PCC
TS still to arrange a 6 monthly meeting with PCC

4. Chairman's Report:

- a. TS attended a 6 month "Strategic Review" seminar on 14th March in London, hosted by the National Neighbourhood Watch Network which focused on the three key deliverables: Impact, IT, and Offer. The "Impact" relates to studies being carried out by universities to measure the effectiveness of Neighbourhood Watch, whilst "IT" looks at ways in which improvements need to be made, especially around the membership data, and the "Offer" is looking at new ways in which to attract new members to the movement.
- b. TS is due to attend a "Funding & Social Media" training workshop on 31st May in London, hosted by the National Neighbourhood Watch Network

5. Treasurer's report

BG reported that as of the 8th March 2019 the bank account held funds totalling £2,466.81

6. Membership Database Restructuring:

GH provided an overview of the current status of the new database, advising that the work was very much in "Beta" mode, although accessible for the executive team to test and familiarise themselves with the system.

7. Street Signage/Suffolk County Council Consent Process

LS continues to explore ways in which to move the consent process forward, and will approach Suffolk County Council again.

8. Event Programme Planning

ML set out the objectives and deliverables intended for the Events Programme, together with required actions and next steps.

9. A.O.B.

- a. A date needs to be set for 2019 AGM - **BG to arrange a date during the 2nd week of July.**
- b. For the Association to enable online banking, the Constitution will need review and amendment. **TS to prepare proposal when advising membership of AGM date.**
- c. Treasurer to stand down at AGM - **need to advise membership of Executive role vacancies**
- d. A review of signatories for banking needs to be undertaken. **BG to action**



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- e. ML had attended a Crimestoppers meeting on 26th February at ITFC, Portman Rd, as representative for SNWA.

10. Date of next meeting

A date in August, yet to be confirmed at Elmswell Fire Station Community meeting room.

The Meeting was completed at 12.15pm.

Tony Spall, Chairman. 8th April 2019