



Minutes of the Executive Committee meeting held on 11th October 2023 7-8.30pm via Teams

1. Welcome and apologies

Attendees: Angela Rayner, Nick King, Tony Spall, Brian Sivyer, Graham Holmes, Paul Garner.

2. Annual Members Meeting/AGM 19th September 2023

- **comments on the draft minutes**

The draft minutes were accepted subject to the comments sent by email to Nick previously. **Action: NK will re-issue an updated version to the committee.**

- **role of Chair and other committee members**

Executive committee members have all been voted back onto the committee following the AGM. Various key roles were discussed such as Area Coordinators, publicity and media officer etc. BS commented that there is an issue over isolation of many coordinators and that rebuilding connectivity with them will be difficult post-Covid. NK thought that having a media and publicity officer would be a good role to fill as we build up new plans; it would be helpful to have a single person who has media contacts and can speak as “one-voice” for the association and so avoid mixed messages.

- **any follow up or actions**

There were three questions from the floor that require a response. These are detailed in the AGM minutes, but in summary are:

- i) Tim Passmore to review how crime stats are presented including geographic granularity
- ii) Andy Pursehouse to consider tour of the Police control room.
- iii) Andy Pursehouse to review the approach to data collection via the 101 On-line reporting form.

We agreed to follow-up on these issues by December 2023 at the latest. TS suggested that PCC office could be the single point of contact for these three points. **Action: NK to draft and TS to email PCC Office as the single point of contact on these three points.**

- **any actions required related to the new Policing Model**

Brian attended the PCC and Chief Constable briefing event in Lowestoft on 10 October. Some 30-40 people were in attendance. At least two other NW coordinators were

present. Questions from the floor included issues over speeding and ASB. There were queries over where the new Police Community Officers would be based including concern over how some smaller communities would be included.

We discussed how SWNA should establish links with the larger CPO population relative to the old CEO model. Whilst we felt that it might take time for the new roles to establish and the structure become clear we should proactively communicate to the force our ideas of how they can best interact with us. It was suggested that we keep a link with PC Garrod and Sgt. Tucker as good role models for interworking. BS commented that we also need to motivate our own coordinators to have more direct interactions with CEO/CPOs. **Action: TS to email Sgt Wright asking for any new guidance on future structure and include a copy of the AGM minutes. Action: NK will draft an email to go to the Force and PCC with our suggestions on interaction.**

- **general discussion on how it went: what to improve, etc.**

There were approximately 30 attendees including the committee members at the AGM which was disappointingly low given that we have approx. 800 scheme coordinators, and 50% read our newsletter, so approx. 400 would have seen the event advertised. The time of year was probably not optimum, but the venue was good. Comms went out via Police Connect as well as the SNWA newsletter. BS commented that since Covid there has been a general drop off of attendance at all types of public meetings. GH suggested that we could survey coordinators asking for AGM feedback and why people didn't attend. **ACTION: TS and GH to devise a short questionnaire to go to out with the minutes of the meeting to all those who registered for the AGM.**

3. SNWA Constitution: discussion of the amendments suggested by Angie

We agreed that all committee members should review the proposed changes and reply to all with their views. TS has already done this. **ACTION: PG to send out the combined comments from Angie and Tony for further review and comment by all.**

4. Results from our surveys: plans and next steps

NK suggested some short-term actions:

- 20% of our coordinators do not receive Police Connect and 17% have never heard of it. We agreed to send a note to them to promote Police Connect. **ACTION: GH to collate the email list of the 20% and 17%.**
- 11% say they don't receive the SWNA newsletter and 4% not aware of it all. We agreed to send a note to this group and include a copy of the last newsletter. **ACTION: GH to collate the email list of the 11% and 4%.**

ACTION: NK to draft the emails and TS will issue them.

In the long-term we need to engage ourselves more explicitly with scheme coordinators that are isolated. BS commented that in his area he goes to visit new scheme coordinators face to face to help them start up their scheme. TS commented that we have only 18 active area coordinators out of ~50 roles. NK suggested that to connect with those isolated schemes we need to hold meetings in local areas, at a finer granularity than the three Police command areas. We agreed that in order to keep any future communications from our database viable, any new local meeting plans should be

based on the SNWA organisational structure of 18 SNTs. Local meetings could be formed from a combination of two or more SNTs. **ACTION: NK to draft a local engagement plan for review by the committee.**

5. Schedule for 2023/4

- **Committee meetings (online and/or face-to-face)**

ACTION: PG to plan four more Teams based Executive Committee mtgs through to summer 2024.

- **Events including Suffolk ALC event on 29th November**

We have a table at the event. Expecting 100+ town and parish Councillors. NK and PG agreed to cover the event.

- **AGM 2024**

AGMs on a Saturday were discussed and thought probably not a good idea. On line version of the AGM was discussed and we agreed to attempt a hybrid option of a face to face event with remote access via livestream. We agreed to aim for a July AGM - possibly at the Coddensham Community Centre venue again - before school holidays and to invite back the PCC and Suffolk Police. **ACTION: PG to identify potential dates for the AGM.**

- **Other?**

No other events were discussed.

6. A.O.B.

TS shared some information from the National NW Organisation about volunteering preferences of some members. It was not clear at this stage how we can make use of the information.

NK is keen to get more coordinators to establish their scheme on the National Database. TS commented that all our current newsletters already encourage coordinators to do this.

TS raised and we discussed a safeguarding issue that had arisen from some misconduct by a coordinator and will draft a response from the Association after consultation with National.